

# Crawley Borough Council

## Overview and Scrutiny Commission

Agenda for the **Overview and Scrutiny Commission** which will be held in **Committee Rooms A & B**, Town Hall, Crawley, on **Monday 5 October 2015** at **7.00p.m.**

**PLEASE BRING THE CABINET/OSC REPORTS BOOKLET, CABINET AGENDA AND FORWARD PLAN TO THIS MEETING**

Nightline Telephone No. 07881 500 227



**Head of Legal and Democratic Services**

Membership:

Councillors: B A Smith (Chair), K Sudan (Vice-Chair), M L Ayling, Dr H S Bloom, K Brockwell, R G Burgess, C A Cheshire, I T Irvine, R A Lanzer, L Vitler and W Ward

Please contact Heather Girling (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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*The order of business may change at the Chair's discretion*

## **Part A Business – (Open to the Public)**

### **1. Apologies for Absence**

### **2. Members' Disclosures of Interest and Whipping Declarations**

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

### **3. Minutes**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 7 September 2015 (**Enclosure A**) and consider any matters arising.

### **4. Public Question Time**

To answer any questions or hear brief statements from the public which are relevant to the items on this agenda. The period will end after **15 minutes** or later at the Chair's discretion.

### **5. Review of the Amendments to the Under Occupation Incentive Policy**

To consider Report CH/166 of the Head of Crawley Homes.  
**Enclosure B.**

### **6. Five Year Business Plan for Tilgate Park & Nature Centre**

To consider Report HCS/02 of the Head of Community Services and Portfolio Holder for Wellbeing.  
**Enclosure C.**

### **7. Allotments and Delivery of Service Provision Update Report**

To consider Report HSC/01 of the Head of Community Services.  
**Enclosure D.**

### **8. Fairness Commission Scrutiny Panel Final Report**

To consider Report OSC/242 of the Chair of the Fairness Commission Scrutiny Panel.  
This is **Enclosure 1** in the OSC/Cabinet joint reports booklet for this meeting.

## **9. Portfolio Discussion with the Cabinet Member for Wellbeing**

Councillor Chris Mullins has been invited to attend the Commission for a general discussion on the Wellbeing Portfolio and his duties. A copy of the Portfolio Holder's responsibilities, as set out in the Council's Constitution, is attached as **Enclosure E**.

## **10. Health and Adult Social Care Select Committee (HASC)**

To receive a brief update by Councillor Ward on the Health and Adult Social Care Select Committee (HASC).

## **11. Scrutiny Panels**

**Below is a brief update on the Commission's Panels:**

Fairness Commission Scrutiny Panel

Membership: Councillors: K Sudan (Chair), C A Cheshire, G Thomas.

Substitute Member: Councillor W A Ward

The last meeting of the Scrutiny Panel took place on 22 September 2015 and the final report will be discussed at the Cabinet meeting on 7 October 2015.

Review of Democratic Structures

Membership: Councillors: B A Smith (Chair), Dr H S Bloom, R G Burgess, I T Irvine, T Lunnon, B A Smith, K Sudan and K J Trussell,

It is anticipated that the first meeting of the Scrutiny Panel will take place in October 2015.

## **12. Forward Plan – November 2015 and Provisional List of Reports for the Commission's following Meetings**

To consider any requests for items to be referred to the Commission.

## **13. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

PLEASE BRING YOUR COPY OF THE CABINET AGENDA FOR 7 OCTOBER 2015 TO THIS MEETING

**This information is available in different formats and languages. If you or someone you know would like help with understanding this document please contact the Democratic Services Team on 01293 438549 or email: [democraticservices@crawley.gov.uk](mailto:democraticservices@crawley.gov.uk)**